



## King's Christian Academy Service Hours (7-12<sup>th</sup> Grade)

Hours Needed: 25 hours

**Forms must be filled out by and sent in by students; forms sent in via email must come from the student. Forms completed and/or sent in by someone other than the student will not count.**

10 hours will be due by December 16, 2024. This counts as 2 test grades in Bible.

The last 15 hours will be due by May 2, 2025. This counts as 2 test grades in Bible.

All 25 hours are due by: May 2, 2025 (For a total of 4 test grades)

Students are solely responsible for turning in, verifying, and requesting updates for their completed hours.

**SUMMER:** Students may complete a maximum of 15 service hours during the summer time (these can include community, KCA, or church hours).

Hours are **required annually, but completed by semester (If a student completes only 4 hours in the first semester and 10 hours in the second semester, only hours over 10 will count for second semester, so the student would get 4 hours for first semester and 4 hours for second semester. Students can serve all 25 hours in the first semester, or over 10, and these will count toward the next semester of the same school year).** Students are to serve willingly, work hard, and demonstrate Christ-likeness while serving. (Colossians 3:23; 2 Corinthians 9:7; Mark 10: 42-45).

### Breakdown of Service Hours:

10 Hours - 10 hours can be completed with KCA. A student cannot count more than 10 hours of service with KCA toward their 25 hours. *KCA will offer the opportunity for up to 10 hours, but students are not guaranteed 10 hours of KCA service time.*

10 Hours- Church hours (these can be hours served in ministry at church). A student cannot count more than 10 hours of ministry service toward their 25 hours.

5 Hours – A minimum of 5 hours of service must consist of independent, community-oriented service. These hours cannot be fulfilled by hours served in church or in church-related ministry unless prior permission is requested and this is approved. *You can opt for all 25 hours to be community hours, if desired. Community hours must be independent (not school or church-sponsored).*

**Church-Sponsored Missions Trips:** Missions trips can only count for a maximum of 12 hours (must be based on time in service during the mission's trip). Mission trips will only count for church hours, but the maximum will be extended to 12 hours.

**What hours DO NOT count (not an exhaustive list):** Serving at a for-profit business, serving family, going through your own items for donation, hours that exceed the maximum allowed, hours that are not turned in, and incomplete/unsigned forms. *All hours accepted will be at the discretion of the leadership team.*

Verification Form (Attached):

Students must have a supervisor in their area of service sign off on their service hours. This individual must be a program leader. KCA teachers can sign off on KCA hours. A parent may sign off on hours where the party served is unable to sign.

The following is a sample list of service ideas students can utilize. Please be mindful of the breakdown of service hours; overserving in one area will not count toward hours needed in other areas:

- Missions Trips-*through any Christian organization*
- Sunday School-*aiding the Sunday school program of your church by teaching or assisting*
- Church volunteer roles- *cleaning, helping in nursery, assisting in children's ministry, leading a Bible study, completing lawn work, etc.*
- Homeless shelter-*showing up and caring for families going through tough times*
- Food Bank-*organizing and assisting the Food Bank*
- Collection drives- *organizing, obtaining, and donating a needed material such as clothing/coats (**This does not include going through your own things and donating- you must organize a collection of other materials**)*
- Retirement Homes-*spending time and developing relationships with the elderly; this can include letter outreaches (writing a letter counts for a maximum of 10 minutes per letter; copies of letters must be kept and presented)*
- Special Olympics-*serving special needs athletes at their events : [www.specialolympics.org](http://www.specialolympics.org)*
- Operation Christmas Child-*providing gifts for those in need [www.samaritanspurse.org](http://www.samaritanspurse.org)*
- Military Outreach projects-*providing babysitting, meals, resources, etc. for military families*

Students must follow all the Christian Service guidelines when selecting or completing Christian service. Refer to the Christian service guide, or consult with your Bible teacher with specific questions.



# 2024-2025 KCA Service Hours

## Student Information

(please print)

Last: \_\_\_\_\_ First: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

## Service Hour Information

(Student must complete- please print)

Date(s) of Service: \_\_\_\_\_ Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_ Total Service Hours: \_\_\_\_\_

Contact (Name): \_\_\_\_\_ Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

## Description

(Student must complete- Briefly describe your service activities)

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## Service Verification

I, \_\_\_\_\_, confirm that I have served in the role above and according to the following service requirements:

1. Students are to serve willingly, work hard, and demonstrate Christ-likeness while serving (Colossians 3:23; 2 Corinthians 9:7; Mark 10: 42-45).
2. Service projects cannot be done for family members, and students cannot receive payment for their service.
3. According to the requirements for the breakdown of service hours.
4. Requirements for 7-12<sup>th</sup> Grade:

25 hours annually; 10 hours are due December 16, 2024 (2 test grades). The last 15 hours are due by the May 2, 2025 (2 test grades).

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

Signature of Program Leader (contact listed above) affirming that the student served in the above role willingly, while working hard, and with a Christ-like attitude (If the student did not demonstrate these qualities or serve in this role, please do not sign this form):

\_\_\_\_\_

**All Christian service must be submitted and approved to count. Forms that do not specify the work completed, person/organization/event served, lack a date, or that are unsigned by the appropriate party may NOT count.**